

# Academia Medical Institute

## CATALOG ADDENDUM

Addendum to catalog: 2025-2026 Spring Catalog 12/30/2024

Addendum #1

Effective date: 2/17/2025

*Academia Medical Institute reserves the right to make changes within the terms of the catalog, which may affect any of the information published, and to make such changes, by notifying individual students. As such changes may occur, these will be published in a catalog addendum, which is intended as, and is to be regarded as, an integral part of this catalog. Information presented in this addendum is meant to supersede the language presented in the catalog.*

---

### **PRACTICAL NURSING ADMISSIONS REQUIREMENTS, REPLACES POLICY ON PAGE 14**

All applicants must complete and submit all required documents in advance of the published application deadline to be considered for acceptance to the school.

#### **ADMISSIONS PROCESS**

- **APPLICATION:** Applicant must submit the AMI E-Application.
- **REGISTRATION FEE:** Applicant must pay Registration fee (non-refundable) of \$100.
- **HIGH SCHOOL/GED:** The applicant must provide documentation of graduation from high school in the form of a valid high school diploma, transcript or other acceptable documentation issued by an authorized state education agency (e.g., General Education Development (GED) in Ohio). **INTERNATIONAL TRANSCRIPTS/DOCUMENTS NEED TO BE EVALUATED BY A THIRD-PARTY EVALUATOR FOR EQUIVALENCY.**
  - Any high school diploma that AMI deems questionable or not obtained from an entity that provides secondary school education will be evaluated to determine validity. Upon formal review, the Campus President will make the final decision regarding the validity of the diploma. If the diploma is deemed invalid, the student will not be admitted to the school. Student self-certification is not sufficient documentation and there is no appeal process if AMI is unable to validate the high school diploma.
- **MINIMUM AGE:** The applicant for a nursing program must be eighteen years of age or older to be accepted into the program. The applicant must submit a valid form of government-issued identification (for example, a current driver's license or U.S. Passport). Applicants under the age of 18 will be considered for acceptance as long as the applicant has an exception to the compulsory school age in Ohio as well as parental support.
- **PROOF OF RESIDENCE IN OHIO:** The applicant must be a U.S. Citizen or Permanent Resident of the United States. Applicants must also be residents of the state of Ohio. To prove residency, the applicant must submit two forms of official, unexpired government-issued identification. One of the forms of identification must include an address. Acceptable forms of documentation include a Social Security Card, Driver's License, State ID, Passport, and/or proof of U.S. citizenship or permanent residency card, if not a U.S. Citizen. **If the applicant's identification that includes an address lists a non-Ohio address, the applicant will be required to provide an attestation stating that they currently reside in Ohio, along with supporting documentation, such as a lease/rental agreement, utility bill, or similar, if possible.**
- **ENTRANCE EXAM:** The applicant must pass the **ATI TEAS Pre-entrance exam with a score of 48%** or **HESI Entrance Exam with a composite score of 70%**. Entry Exams must have been taken within 2 years of the date of submitting the application; tests older than 2 years will not be accepted and the applicant will need to retest.
- Accepted students must agree to and sign the **ENROLLMENT AGREEMENT**.
- **COMPLETED BACKGROUND CHECKS** —Both BCI and FBI (Using Code: 4723.09)
- **CPR CERTIFICATION:** Applicants must have a Cardiopulmonary Resuscitation (CPR) Healthcare Provider — Basic Life Support (BLS) completion certificate prior to beginning the program.
- **PHYSICAL EXAMINATION:** Applicant must have current record of physical examination by a licensed health care provider prior to admission to the program (no older than 1 Year). Please contact us to receive the required application forms.
- **IMMUNIZATIONS & VACCINATIONS TO INCLUDE:**
  - 2-step Mantoux tuberculin skin test or as necessary a chest x-ray
  - Hepatitis B-series or a signed waiver declining immunization
  - History of 2 MMR vaccinations or titer showing immunity
  - DTap vaccine

- Proof of COVID vaccine
- **1-STEP TUBERCULOSIS (TB) TESTING:** Applicants must have a screening for TB test prior to the start of the Clinical Site Visit. Testing must be done within one year before beginning the program and again before beginning clinical rotations.
- Screening for alcohol and drug use **may be** required to attend a clinical rotation due to the policies set by the clinical site. Failure to comply with or pass required screening(s) may result in the dismissal from Academia Medical Institute.

**NOTICE:** Arrests, charges, or convictions of criminal offenses may be cause to deny or limit licensure or employment opportunities in specific careers and occupations and may limit the student's ability to obtain federal, state, and other financial aid.

### *LPN TO RN NURSING BRIDGE ADMISSIONS, REPLACES POLICY ON PAGE 23*

All applicants must complete and submit all required documents in advance of the published application deadline to be considered for acceptance to the school.

#### **ADMISSIONS PROCESS**

- **APPLICATION:** Applicant must submit the AMI E-Application.
- **REGISTRATION FEE:** Applicant must pay Registration fee (non-refundable) of \$100.
- **HIGH SCHOOL/GED:** The applicant must provide documentation of graduation from high school in the form of a valid high school diploma, transcript or other acceptable documentation issued by an authorized state education agency (e.g., General Education Development (GED) in Ohio). **INTERNATIONAL TRANSCRIPTS/DOCUMENTS NEED TO BE EVALUATED BY A THIRD-PARTY EVALUATOR FOR EQUIVALENCY.**
  - Any high school diploma that AMI deems questionable or not obtained from an entity that provides secondary school education will be evaluated to determine validity. Upon formal review, the Campus President will make the final decision regarding the validity of the diploma. If the diploma is deemed invalid, the student will not be admitted to the school. Student self-certification is not sufficient documentation and there is no appeal process if AMI is unable to validate the high school diploma.
- **MINIMUM AGE:** The applicant for a nursing program must be eighteen years of age or older to be accepted into the program. The applicant must submit a valid form of government-issued identification (for example, a current driver's license or U.S. Passport). Applicants under the age of 18 will be considered for acceptance as long as the applicant has an exception to the compulsory school age in Ohio as well as parental support.
- **PROOF OF RESIDENCE IN OHIO:** The applicant must be a U.S. Citizen or Permanent Resident of the United States. Applicants must also be residents of the state of Ohio. To prove residency, the applicant must submit two forms of official, unexpired government-issued identification. One of the forms of identification must include an address. Acceptable forms of documentation include a Social Security Card, Driver's License, State ID, Passport, and/or proof of U.S. citizenship or permanent residency card, if not a U.S. Citizen. **If the applicant's identification that includes an address lists a non-Ohio address, the applicant will be required to provide an attestation stating that they currently reside in Ohio, along with supporting documentation, such as a lease/rental agreement, utility bill, or similar, if possible.**
- **ENTRANCE EXAM:** The applicant must pass the entrance exam with a basic level test score of 70% or higher.
- Accepted students must agree to and sign the **ENROLLMENT AGREEMENT.**
- A current, valid license as a licensed practical nurse in Ohio or a multistate license in a jurisdiction that participates in the Nurse Licensure Compact (NLC). The license will be verified on the registered jurisdiction's website prior to the first clinical.
- A nursing transcript from their program indicating the date of successful completion.
  - Students will be accepted from any practical nursing program approved by National Council of State Boards of Nursing (NCSBN) provided the applicant has passed or applied to take the NCLEX-PN examination in any U.S. state or Under the Jurisdiction of U.S. state, territory, or political subdivision of the United States of America in which a board or legal approving authority regulates nurse licensure and nursing practice and maintains membership in the national council of state boards of nursing. AMI, will not accept Licensure with Inactive, suspended, revoked or Licensure subject to restrictions.
- **COMPLETED BACKGROUND CHECKS** —Both BCI and FBI (Using Code: 4723.09)
- **CPR CERTIFICATION:** Applicants must have a Cardiopulmonary Resuscitation (CPR) Healthcare Provider — Basic Life Support (BLS) completion certificate prior to beginning the program.
- **PHYSICAL EXAMINATION:** Applicant must have current record of physical examination by a licensed health care provider prior to admission to the program (no older than 1 Year). Please contact us to receive the required application forms.
- **IMMUNIZATIONS & VACCINATIONS TO INCLUDE:**
  - 2-step Mantoux tuberculin skin test or as necessary a chest x-ray
  - Hepatitis B-series or a signed waiver declining immunization
  - History of 2 MMR vaccinations or titer showing immunity
  - DTap vaccine
  - Proof of COVID vaccine

- **1-STEP TUBERCULOSIS (TB) TESTING:** Applicants must have a screening for TB test prior to the start of the Clinical Site Visit. Testing must be done within one year before beginning the program and again before beginning clinical rotations.
- Screening for alcohol and drug use **may be** required to attend a clinical rotation due to the policies set by the clinical site. Failure to comply with or pass required screening(s) may result in the dismissal from Academia Medical Institute.

**NOTICE:** Arrests, charges, or convictions of criminal offenses may be cause to deny or limit licensure or employment opportunities in specific careers and occupations and may limit the student's ability to obtain federal, state, and other financial aid.

*PRACTICAL NURSING (PN) TUITION AND FEES, REPLACES CHART ON PAGE 69*

<b>Registration Fees</b>	<b>Amount</b>
Registration fee (non-refundable)	\$100
Background Check (BCI/FBI) (non-refundable)	\$80
HESI Entrance Exam fee (non-refundable)	\$75 per attempt
<b>Tuition and Fees</b>	<b>Amount</b>
Program Tuition	\$18,050
Program Textbooks, Sherpath, and Virtual Simulations (non-refundable once accessed)	\$1,959
Technology fee	\$610
Uniform fee (non-refundable once worn)	\$98
Student Kit (non-refundable once opened)	\$348
Laboratory and Skills fee	\$310
Exit Exam fee	\$200
Graduation fee	\$125
<b>Total Tuition and Fees Due to AMI</b>	<b>\$21,700</b>
<b>Additional Costs (If necessary)</b>	<b>Amount</b>
Make-up Fee: Clinical	\$ 195.00/day
Make-up Fee: Theory & Lab	\$ 50.00/hour
Additional Exit Testing Fee	\$ 100.00/attempt
Returned Check/Insufficient Funds Fee	\$35/instance
Third Party Transcript Evaluation Services	\$110
<b>Total Estimated Program Cost (Not including additional costs that are situational based)</b>	<b>\$21,955</b>

LPN TO RN BRIDGE TUITION AND FEES, REPLACES CHART ON PAGE 70

<b>Registration Fees</b>	<b>Amount</b>
Registration fee (non-refundable)	\$100
Background Check (BCI/FBI) (non-refundable)	\$80
Admissions Exam fee (non-refundable)	\$75 per attempt
<b>Tuition and Fees</b>	<b>Amount</b>
Program Tuition	\$18,500
Technology Fee	\$610.00
Uniform Fee	\$98.00
Insurance Fee	\$15.00
Student Kit	\$348.00
Laboratory and skills fee	\$310.00
Exit Exam Fee	\$100.00
Graduation Fee	\$125.00
<b>Total Tuition and Fees Due to AMI</b>	<b>\$20,106</b>
<b>Additional Costs (Required)</b>	<b>Amount</b>
Books (estimated) - <b>Students MUST buy their own books from their preferred vendor and bring them on the first day of class</b>	\$931.00
<b>Additional Costs (If necessary)</b>	<b>Amount</b>
Make-up Fee: Clinical	\$ 195.00/day
Make-up Fee: Theory & Lab	\$ 50.00/hour
Additional Exit Testing Fee	\$ 100.00/attempt
Returned Check/Insufficient Funds Fee	\$35/instance
Third Party Transcript Evaluation Services	\$110
<b>Total Estimated Program Cost (Including books; not including additional costs that are situational based)</b>	<b>\$21,292</b>

*SCHOOL SPONSORED GRANTS, REPLACES INFORMATION ON PAGE 71*

**Academia's Education Opportunity Grant (AEOG)**

**Number of Grants Available:** 10 per Program per Semester

**GPA:** 3.25

**Award Amounts:** \$500 per semester

**Eligibility Requirements**

- Recipients must be enrolled students.
- Must have completed the first semester and maintained satisfactory progress.
- Students' account must be current on all required payments.
- Must demonstrate financial need, verified by the school representative/authorized person at the applicant's nursing school; based on poverty income level.
- Submit completed application for a grant on Academia's Website within the open grant period (typically the first few weeks of each new semester).
- Applicants must submit a 2-page essay about why they should be awarded the grant and why they want to become a nurse.
- Recipients will be notified via email 6-week from the time the application is submitted.

**Founding Source:** The Grant is funded by the school to help the community as part of giving back and educating the community.

**How Grant will be awarded?** Grant will be used as a tuition credit. If the student withdraws prior to program completion, then the grant will be withdrawn as well. Any credit balance created due to the awarding of the grant will not be refunded to the student.

**Academia's Continuing Student Grant (LPN to RN Bridge Program)**

**Number of Grants Available:** 10 per Semester

**GPA:** 3.5 in PN Program

**Award Amount:** \$1,000 per semester

**Eligibility Requirements**

- Must be a graduate of the AMI Practical Nursing Program
- Recipients must be enrolled students.
- Must have completed the first semester and maintained satisfactory progress.
- Must demonstrate financial need, verified by the school representative/authorized person at the applicant's nursing school; based on poverty income level.
- Students' account must be current on all required payments.
- Submit completed application for a grant on Academia's Website within the open grant period (typically the first few weeks of each new semester).
- Applicants must submit a 2-page essay about why they should be awarded the grant and why they want to become a nurse.
- Recipients will be notified via email 6-week from the time the application is submitted.

**Founding Source:** The Grant is funded by the school to help the community as part of giving back and educating the community.

**How Grant will be awarded?** Grant will be used as a tuition credit. If the student withdraws prior to program completion, then the grant will be withdrawn as well. Any credit balance created due to the awarding of the grant will not be refunded to the student.

